

Bidder Enrollment for eAuction

Merits of GePNIC System

- ✓ Free portal Registration to the bidders.
- ✓ Offers equal opportunity for all to submit their offers.
- ✓ Encourages maximum participation, competition and hence better terms.
- ✓ Is free from favoritism and eliminates/ reduces the scope for Tender Inviting Authorities (TIA) to indulge in unfair practices.
- ✓ Brings transparency in the whole tendering process of the Government.

Pre Requisites for System using eAuction sites

- ✓ A computer system with at least 1 GB RAM and Internet Connectivity.
- ✓ Internet Explorer 9.0 and above or Mozilla Firefox 3.5 up to version 49.
- ✓ Internet connectivity with at least 2Mbps speed.
- ✓ Java Run Time Engine (J.R.E – 1.8.0) or higher

Home Page of Government eAuction System of NIC. To enroll as a bidder the bidder should complete online bidder enrollment by clicking the **Bidder Enrollment** link.

The screenshot shows the homepage of the eAuction India system. The header includes the NIC logo, the text "eAuction India", and a tagline "A secure, transparent platform for conducting Electronic Auctions by Government". Navigation links include Home, Auction Status, Auction Search, Department Onboarding, Bidder Enrollment (highlighted with a red box), and Login. A blue callout bubble with the text "Click Bidder Enrollment link" points to the "Bidder Enrollment" link. The main content area features a large image of a forklift moving blocks that spell "BID", with the text "Welcome To eAuctioning System" and "Sign in to continue access...". On the right, there is a login form with fields for "Enter Login ID", "PASSWORD", and "Enter Captcha", along with a "Submit" button and a "Bidder Enrollment" link. The footer contains a QR code, a "Certifying Agency" section with the STQC logo, a "Resources" section with links to help for contractors, DSC information, FAQ, feedback, bidders manual kit, site map, and portal policies, and a "Contact Us" section with phone numbers and email addresses. The footer also includes version information and a disclaimer.

Provide bidder enrollment details such as Login ID, correspondence email ID, mobile number, company details like company name, registration number, registered address, name of partners/ directors, bidder type, city, state, postal code, PAN/ TAN number, establishment year, nature of business, legal status, company category. PAN number is mandatory for Indian bidders.

[Home](#) / [Online Enrollment of Corporate/Bidder](#)

Online Enrollment of Corporate/Bidder

Login ID * <input type="text" value="bidder.paramount@gmail.com"/> <small>Enter email address for login id. eg: abc@nic.com (Care may be taken to enter valid e-mail ID. This information will be kept confidential. The login ID cannot be modified once registered.)</small>	Correspondence Email * <input type="text" value="bidder.paramount@gmail.com"/> <small>(Correspondence Email ID can be same as your Login ID.)</small>	Mobile No * <div><input type="text" value="IND (91)"/><input type="text" value="9890094580"/></div>
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Company Details

Company Name * <input type="text" value="Paramount Industry"/>	Preferential Bidder <input type="checkbox"/> Yes	Registration Number * <input type="text" value="L01631KA2010PTC096843"/>
Registered Address * <input type="text" value="Chennai, Tamil Nadu"/>	Name of Partners / Directors * <input type="text" value="K. Ragul Bansal"/>	BidderType * <input checked="" type="radio"/> Indian <input type="radio"/> Foreign
City * <input type="text" value="Chennai"/>	State * <input type="text" value="Tamil Nadu"/>	Postal Code * <input type="text" value="600001"/>
PAN/TAN Number * <input type="text" value="AESTG2458A"/> <small>PAN/TAN number must have 10 characters. For eg: AESTG2458A For Bidders who do not have PAN/TAN number may enter TEMPZ9999Z as the PAN/TAN number.</small>	Establishment Year * <input type="text" value="2020"/>	Nature of Business * <input type="text" value="Manufacturing"/>
Legal Status * <input type="text" value="Limited Company"/>	Company Category * <input type="text" value="Micro Unit as per MSME"/>	

Provide Contact details like Title, Contact name, Date of Birth, Designation, Phone number, enter captcha and click the **Submit** button to submit the bidder enrollment details.

Contact Details

Title / Contact Name *

Mr

Ragul Bansal

Date Of Birth (DD/MM/YYYY) *

01/08/1990

Designation

CEO

Phone

IND (91)

044

22272449

Phone Details eg: +91 044 22272449

Enter Captcha

YYTBBH

Refresh

Back

Submit

Click Submit button to submit bidder details

On clicking the submit button the system navigates to the Bidder Enrollment Acknowledgement page. Click **Send Verification Code** button to send verification code for registered email and mobile number.

[Home](#) / [Bidder Enrollment Acknowledgement](#)

Bidder Enrollment Acknowledgement

Login ID	-	bidder.paramount@gmail.com	User Type	-	Corporate Tenderer
Correspondence Email	-	bidder.paramount@gmail.com	Mobile	-	91-9[REDACTED]

Company Details

Company Name	-	Paramount Industry	Preferential Bidder	-	No
Preference Category	-	Nil	Registration Number	-	L01631KA2010PTC096843
Registered Address	-	Chennai, Tamil Nadu	Name of Partners / Directors	-	K. Ragul Bansal
City	-	Chennai			
State	-	Tamil Nadu			
Postal Code	-	600001	PAN/TAN Number	-	AESTG2458A
Company's Establishment Year	-	2020	Company's Nature of Business	-	Manufacturing
Company's Legal Status	-	Limited Company	Company Category	-	Micro Unit as per MSME

Contact Details

Title	-	Mr	Contact Name	-	Ragul Bansal
DOB (Date Of Birth)	-	01-Aug-1990	Phone	-	91 044 22272449
Designation	-	CEO			

Note: The verification codes are valid for 900 seconds from the time Send Verification code is clicked

[Send Verification Code](#)

Click Send Verification Code to send verification code

Provide Mobile verification code and mail verification code received through registered email and mobile number.

- ✓ Provide a password which must be minimum 8 characters and maximum 32 characters and must be a combination of alphabets and non- alphabet characters.
- ✓ Confirm the password by re-entering the password.

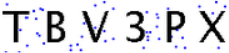
Enter captcha and click the **Submit** button to submit the provided verification code and password.

Home / Generate password

Generate password

Generate password for the Login ID **bidder.paramount@gmail.com**

Provide the verification code received through Correspondence Email/ Registered Mobile Number.

Mobile Verification Code *	Mail Verification Code *
<input type="text" value="....."/>	<input type="text" value="....."/>
New Password *	Confirm Password *
<input type="text" value="....."/>	<input type="text" value="....."/>
Captcha	Enter Captcha *
 Refresh	<input type="text" value="TBV3PX"/>

New User who have not received Verification code, please click on 'Update Email ID/Mobile No' button provided in 'Generate/Forgot Password' link in the home page and ensure the provided email id and mobile no are correct.

Email ID and Mobile No Policy

Verification code must comply following requisites,

- Provide verification code sent to mobile in Mobile Verification code.
- Provide verification code sent to email in Mail Verification code.

Password Policy

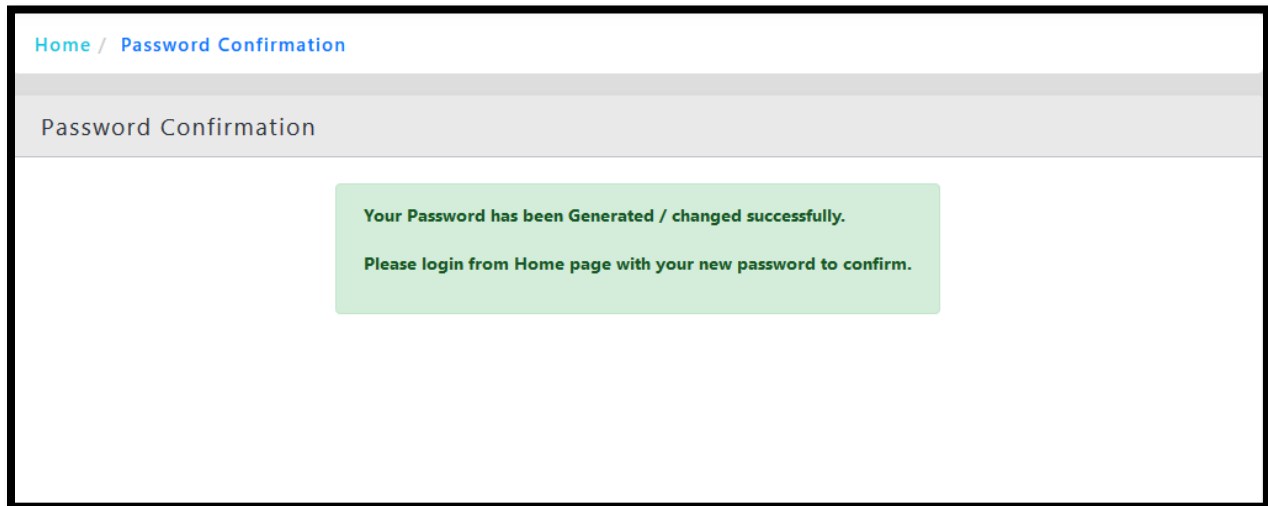
Your password must comply following requisites,

- Length must be within 8 to 32 characters
- Any **English lowercase and uppercase (a-z and A-Z)** characters
- Any numbers between 0-9
- Any special characters from the bracket [! @ # \$ ^ * _ ~]

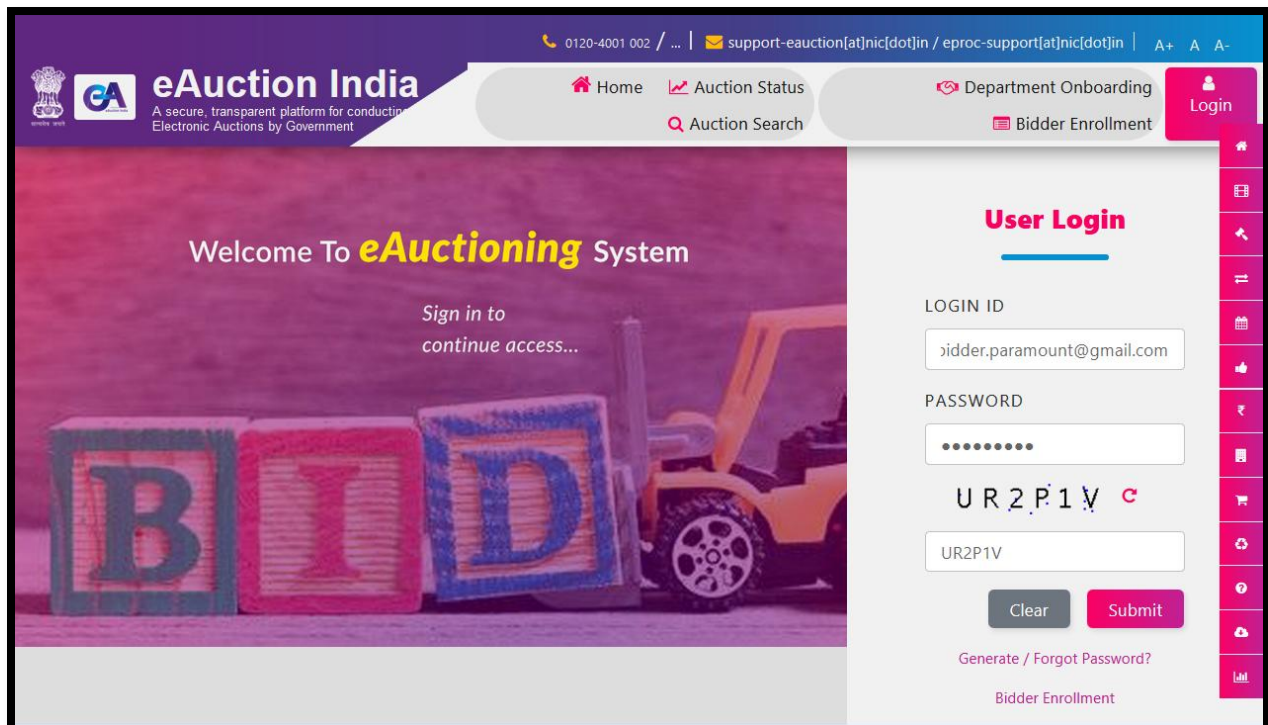
Good eg: Cric\$2009
Bad eg: cric2009

Click Submit button to submit verification code and password

The success message of password has been generated/ changed will be displayed on the screen.



Home Page of Government eAuction System of NIC. The registered bidder can login into the portal by providing login id, password and captcha.



Pre –Requisites for DSC Registration

- ✓ The bidder became a valid bidder only after the registration of DSC.
- ✓ Bidders need to possess a valid DSC for participating in eAuction (class 3 DSC).
- ✓ Bidders need to produce DSC, 24 hours prior to DSC Registration.
- ✓ It can be procured from any of the Certifying Authority registered under CCA India. eg: Sify, nCode, eMudra etc.
- ✓ Respective DSC drives needs to be installed.
- ✓ DSC needs to be physically inserted into the system.
- ✓ DSC should appear in the browser.


The bidder has to click on the **Signing Certificate link** of User DSC Enrollment page to register with Digital Signature.

USER MANAGEMENT


User DSC Enrollment

Login Id : bidder.paramount@gmail.com
Roles : Tenderer

You have not registered with Digital Signature Certificate yet. Please click on Signing Certificate link below.

 Signing Certificate

Click Signing Certificate link

 View Existing Certificates

Active Certificates Information

S.No	Certificate	Certificate Type	Type	Validity	Enroll Date	View
No certificates have been enrolled.						


Select required signing certificate and click the OK button to register with Digital Signing Certificate.

USER MANAGEMENT

DSC Enrollment

Login Id : bidder.paramount@gmail.com
Roles : Tenderer

Please go through the below points before registering the DSC card / e-Token:



1. User needs to properly install drivers for the DSC smart card or USB Token in the system before clicking the DSC enrollment menu (Signing Certificate).
2. DSC once registered to the login cannot be removed or reassigned.
3. User can access the 'Information about DSC' tab on the Homepage of the application to view the DSC certificate issuing authorities.
4. This screen lists the signing certificate available in the inserted DSC card / e-token, user needs to select the relevant DSC to register.
5. DSC registered user only can perform any action in the application.

Please insert your e-Token to read your Digital Signature Certificate information.

Digital Certificate : Signing

DSC Enrollment

Certificate	Issued By	Type	Expiry Date
democert155Sign	DemoCA2020, NIC Chennai	Signing	23-Jan-2024 10:13 PM
democert147Sign	DemoCA2020, NIC Chennai	Signing	23-Jan-2024 10:13 PM
democert138Sign	DemoCA2020, NIC Chennai	Signing	23-Jan-2024 10:09 PM
democert146Sign	DemoCA2020, NIC Chennai	Signing	23-Jan-2024 10:13 PM
democert129Sign	DemoCA2020, NIC Chennai	Signing	22-Jan-2024 08:20 PM
democert130Sign	DemoCA2020, NIC Chennai	Signing	23-Jan-2024 10:08 PM
democert148Sign	DemoCA2020, NIC Chennai	Signing	23-Jan-2024 10:13 PM

Ok

Select Signing Certificate

Click OK button to enroll DSC

Back


Once the DSC is mapped, success message of DSC enrolled successfully will be displayed on the screen.

USER MANAGEMENT

DSC Enrollment


Login Id : bidder.paramount@gmail.com
Roles : Tenderer

Please go through the below points before registering the DSC card / e-Token:



1. User needs to properly install drivers for the DSC smart card or USB Token in the system before clicking the DSC enrollment menu (Signing Certificate).
2. DSC once registered to the login cannot be removed or reassigned.
3. User can access the 'Information about DSC' tab on the Homepage of the application to view the DSC certificate issuing authorities.
4. This screen lists the signing certificate available in the inserted DSC card / e-token, user needs to select the relevant DSC to register.
5. DSC registered user only can perform any action in the application.

Please insert your e-Token to read your Digital Signature Certificate information.

 Refresh

Digital Certificate : Signing

DSC Enrollment	
Certificate	Issued By
democert159Sign	DemoCA20
democert132Sign	DemoCA20
democert145Sign	DemoCA20
democert158Sign	DemoCA20
democert128Sign	DemoCA2020, NIC Chennai Signing
democert150Sign	DemoCA2020, NIC Chennai Signing
democert133Sign	DemoCA2020, NIC Chennai Signing

Expiry Date
23-Jan-2024 10:13 PM
23-Jan-2024 10:08 PM
23-Jan-2024 10:13 PM
23-Jan-2024 10:13 PM
21-Jan-2024 03:48 PM
23-Jan-2024 10:13 PM
23-Jan-2024 10:08 PM

Message
DSC is enrolled successfully.
OK

Ok

Back

After DSC enrollment, system navigates to the bidder dashboard. Bidder has to confirm the mobile number and email address and then click Save button to save the details.

DASHBOARD

Welcome Paramount Industry,

Roles : Tenderer

In order to enable International SMS alerts facility, the eProcurement Application requires all the users to update their Mobile Number along with the Country Code.

In addition, the users are also required to update their email address

This is a one-time updation only. The benefits for the users include receipt of mobile and email alerts to the events such as;

- User Enrollment / Registration
- Tender related events
- Bid submission events
- Block / Debarred Notification

Mobile Number: *

IND (91)

E-Mail Address: *

By clicking on "Save" button, you would receive an OTP by SMS / e-mail on above number / e-mail within 10 seconds. If you have not received the messages on time, please recheck your details or contact help desk.

Click Save button

Provide OTP received through registered email and mobile number. Then click Verify button to verify the OTP.

The screenshot shows a dashboard titled "DASHBOARD" with a welcome message "Welcome Paramount Industry," and the role "Roles : Tenderer". A green checkmark icon and message state: "OTP has been sent to the entered Email ID and Mobile No." Below this, the entered email ID is "bidder.paramount@gmail.com" and the entered mobile number is "91 - 9890094580". An OTP input field shows "OTP* :". A timer indicates "OTP will Expire in 03:08 minutes!". At the bottom, there are two buttons: "Verify" (highlighted with a red box and a blue callout bubble saying "Click Verify button") and "Resend OTP".

Bidder has to provide Startup India registration details by selecting registered or not registered radio button and then click the Next button to proceed further process.

The screenshot shows a dashboard titled "DASHBOARD" with a section "Startup India Registration Details". Under the heading "Startup India Registration", there is a red text block: "EProcurement portal is now integrated with Startup India. Bidders are now required to declare themselves, if they are registered/not registered as Startup India. If you are registered as Startup India, provide your Registration number and Mobile number as registered with the Startup India." Below this is another red text block: "Consent from User" followed by "EProcurement portal will not share or disclose the Startup India Registration details with third party and will be used solely to establish and authenticate the details received from Startup India portal." At the bottom, there are two radio buttons: "Startup *", "Registered", and "Not Registered" (which is selected). A blue callout bubble says "Click Next button" pointing to the "Next" button, which is highlighted with a red box.

Once the DSC registration has been completed bidders dashboard with all left menus gets enabled.



END