

# Bidder Enrollment for eAuction

## Merits of GePNIC System

- ✓ Free portal Registration to the bidders.
- ✓ Offers equal opportunity for all to submit their offers.
- ✓ Encourages maximum participation, competition and hence better terms.
- ✓ Is free from favoritism and eliminates/ reduces the scope for Tender Inviting Authorities (TIA) to indulge in unfair practices.
- ✓ Brings transparency in the whole tendering process of the Government.

## Pre Requisites for System using eAuction sites

- ✓ A computer system with at least 1 GB RAM and Internet Connectivity.
- ✓ Internet Explorer 9.0 and above or Mozilla Firefox 3.5 up to version 49.
- ✓ Internet connectivity with at least 2Mbps speed.
- ✓ Java Run Time Engine (J.R.E – 1.8.0) or higher

Home Page of Government eAuction System of NIC. To enroll as a bidder the bidder should complete online bidder enrollment by clicking the **Bidder Enrollment** link.

**eAuction India**  
A secure, transparent platform for conducting Electronic Auctions by Government

0120-4001 002 / ... support-eauction[at]nic[dot]in / eproc-support[at]nic[dot]in A+ A A-

Home Auction Status Auction Search Department Onboarding **Bidder Enrollment** Login

Welcome To **eAuctioning** System

Sign in to continue access...

Enter Login ID

PASSWORD

Enter Password

R.K.J 3:T E C

Enter Captcha

Clear Submit

Generate / Forgot Password?

Bidder Enrollment

Digital India GePNIC MeitY

**STQC Certification**

© Contents maintained and owned by respective Auction Inviting Authorities, eAuction platform is designed, developed and hosted by National Informatics Centre, Ministry of Electronics & Information Technology, Government of India.

Version : 1.09.12 30-Aug-2022  
(c) 2017 Auctions NIC, All rights reserved.  
Site best viewed in Firefox 47 and 49 IE 11 with a screen resolution 1024 x 768

Provide bidder enrollment details such as Login ID, correspondence email ID, mobile number, company details like company name, registration number, registered address, name of partners/ directors, bidder type, city, state, postal code, PAN/ TAN number, establishment year, nature of business, legal status, company category. PAN number is mandatory for Indian bidders.

[Home](#) / [Online Enrollment of Corporate/Bidder](#)

### Online Enrollment of Corporate/Bidder

<b>Login ID *</b> <input type="text" value="bidder.paramount@gmail.com"/> Enter email address for login id. <b>eg: abc@nic.com</b> (Care may be taken to enter valid e-mail ID. This information will be kept confidential. The login ID cannot be modified once registered.)	<b>Correspondence Email *</b> <input type="text" value="bidder.paramount@gmail.com"/> (Correspondence Email ID can be same as your Login ID.)	<b>Mobile No *</b> <input type="text" value="IND (91)"/> <input type="text" value="9890094580"/>
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**Company Details**

<b>Company Name *</b> <input type="text" value="Paramount Industry"/>	<b>Preferential Bidder</b> <input type="checkbox"/> Yes	<b>Registration Number *</b> <input type="text" value="L01631KA2010PTC096843"/>
<b>Registered Address *</b> <input type="text" value="Chennai, Tamil Nadu"/>	<b>Name of Partners / Directors *</b> <input type="text" value="K. Ragul Bansal"/>	<b>BidderType *</b> <input checked="" type="radio"/> Indian <input type="radio"/> Foreign
<b>City *</b> <input type="text" value="Chennai"/>	<b>State *</b> <input type="text" value="Tamil Nadu"/>	<b>Postal Code *</b> <input type="text" value="600001"/>
<b>PAN/TAN Number *</b> <input type="text" value="AESTG2458A"/> PAN/TAN number must have 10 characters. For <b>eg: AESTG2458A</b> For Bidders who do not have PAN/TAN number may enter TEMPZ9999Z as the PAN/TAN number.	<b>Establishment Year *</b> <input type="text" value="2020"/>	<b>Nature of Business *</b> <input type="text" value="Manufacturing"/>
<b>Legal Status *</b> <input type="text" value="Limited Company"/>	<b>Company Category *</b> <input type="text" value="Micro Unit as per MSME"/>	

Provide Contact details like Title, Contact name, Date of Birth, Designation, Phone number, enter captcha and click the **Submit** button to submit the bidder enrollment details.

**Contact Details**

Title / Contact Name \*   Date Of Birth (DD/MM/YYYY) \*

Designation  Phone

Phone Details eg: +91 044 22272449

Enter Captcha

Click Submit button to submit bidder details

On clicking the submit button the system navigates to the Bidder Enrollment Acknowledgement page. Click **Send Verification Code** button to send verification code for registered email and mobile number.

[Home](#) / [Bidder Enrollment Acknowledgement](#)

### Bidder Enrollment Acknowledgement

Login ID	-	bidder.paramount@gmail.com	User Type	-	Corporate Tenderer
Correspondence Email	-	bidder.paramount@gmail.com	Mobile	-	91-9[REDACTED]

#### Company Details

Company Name	-	Paramount Industry	Preferential Bidder	-	No
Preference Category	-	Nil	Registration Number	-	L01631KA2010PTC096843
Registered Address	-	Chennai, Tamil Nadu	Name of Partners / Directors	-	K. Ragul Bansal
City	-	Chennai	PAN/TAN Number	-	AESTG2458A
State	-	Tamil Nadu	Company's Nature of Business	-	Manufacturing
Postal Code	-	600001	Company Category	-	Micro Unit as per MSME
Company's Establishment Year	-	2020			
Company's Legal Status	-	Limited Company			

#### Contact Details

Title	-	Mr	Contact Name	-	Ragul Bansal
DOB (Date Of Birth)	-	01-Aug-1990	Phone	-	91 044 22272449
Designation	-	CEO			

**Note:** The verification codes are valid for 900 seconds from the time Send Verification code is clicked

[Send Verification Code](#)

Click Send Verification Code to send verification code

Provide Mobile verification code and mail verification code received through registered email and mobile number.

- ✓ Provide a password which must be minimum 8 characters and maximum 32 characters and must be a combination of alphabets and non- alphabet characters.
- ✓ Confirm the password by re-entering the password.

Enter captcha and click the **Submit** button to submit the provided verification code and password.

Home / Generate password

### Generate password

Generate password for the Login ID **bidder.paramount@gmail.com**

Provide the verification code received through Correspondence Email/ Registered Mobile Number.

Mobile Verification Code *	Mail Verification Code *
<input type="text" value="....."/>	<input type="text" value="....."/>
New Password *	Confirm Password *
<input type="text" value="....."/>	<input type="text" value="....."/>
Captcha	Enter Captcha *
 Refresh	<input type="text" value="TBV3PX"/>

New User who have not received Verification code, please click on '**Update Email ID/Mobile No**' button provided in '**Generate/Forgot Password**' link in the home page and ensure the provided email id and mobile no are correct.

Clear

**Submit**

Click Submit button to submit verification code and password

#### Email ID and Mobile No Policy

Verification code must comply following requisites,

- Provide verification code sent to mobile in Mobile Verification code.
- Provide verification code sent to email in Mail Verification code.

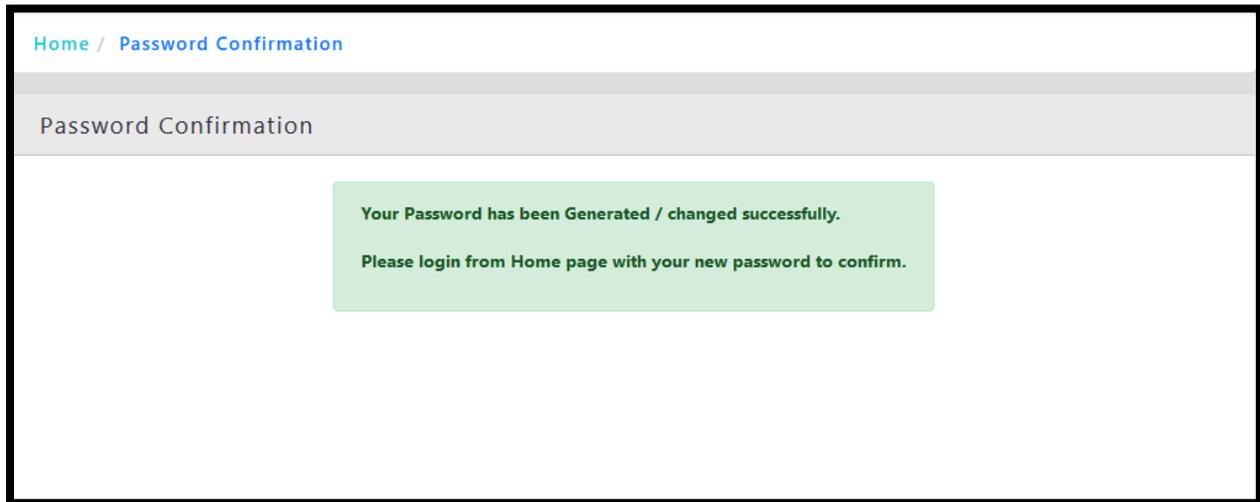
#### Password Policy

Your password must comply following requisites,

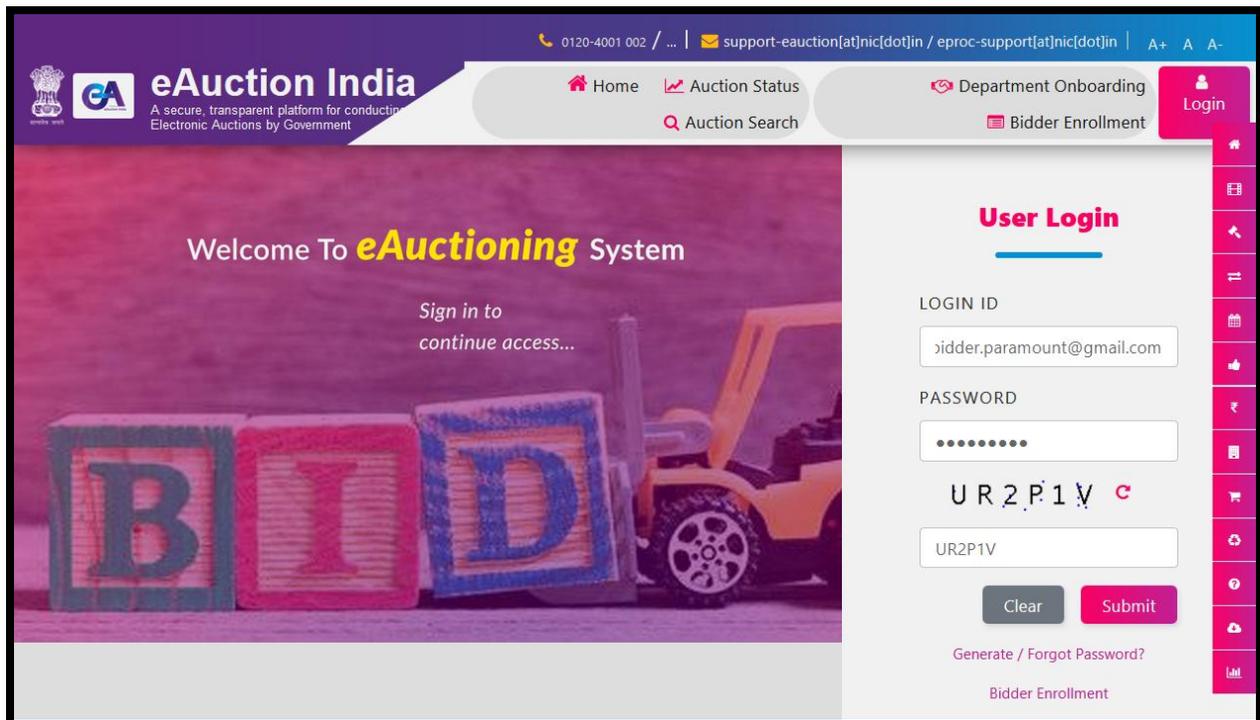
- Length must be within 8 to 32 characters
- Any **English lowercase and uppercase (a-z and A-Z)** characters
- Any numbers between 0-9
- Any special characters from the bracket [! @ # \$ ^ \* \_ ~]

Good eg: Cric\$2009  
Bad eg: cric2009

The success message of password has been generated/ changed will be displayed on the screen.



Home Page of Government eAuction System of NIC. The registered bidder can login into the portal by providing login id, password and captcha.



## Pre –Requisites for DSC Registration

- ✓ The bidder became a valid bidder only after the registration of DSC.
- ✓ Bidders need to possess a valid DSC for participating in eAuction (class 3 DSC).
- ✓ Bidders need to produce DSC, 24 hours prior to DSC Registration.
- ✓ It can be procured from any of the Certifying Authority registered under CCA India. eg: Sify, nCode, eMudra etc.
- ✓ Respective DSC drives needs to be installed.
- ✓ DSC needs to be physically inserted into the system.
- ✓ DSC should appear in the browser.

The bidder has to click on the **Signing Certificate link** of User DSC Enrollment page to register with Digital Signature.

**USER MANAGEMENT**

**User DSC Enrollment**

Login Id : bidder.paramount@gmail.com  
Roles : Tenderer

You have not registered with Digital Signature Certificate yet. Please click on Signing Certificate link below.

[Signing Certificate](#) **Click Signing Certificate link**

[View Existing Certificates](#)

**Active Certificates Information**

S.No	Certificate	Certificate Type	Type	Validity	Enroll Date	View
No certificates have been enrolled.						

Select required signing certificate and click the OK button to register with Digital Signing Certificate.

### USER MANAGEMENT

#### DSC Enrollment

Login Id : bidder.paramount@gmail.com  
Roles : Tenderer

Please go through the below points before registering the DSC card / e-Token:



1. User needs to properly install drivers for the DSC smart card or USB Token in the system before clicking the DSC enrollment menu (Signing Certificate).
2. DSC once registered to the login cannot be removed or reassigned.
3. User can access the 'Information about DSC' tab on the Homepage of the application to view the DSC certificate issuing authorities.
4. This screen lists the signing certificate available in the inserted DSC card / e-token, user needs to select the relevant DSC to register.
5. DSC registered user only can perform any action in the application.

Please insert your e-Token to read your Digital Signature Certificate information.

[Refresh](#)

#### Digital Certificate : Signing

Certificate	Issued By	Type	Expiry Date
democert155Sign	DemoCA2020, NIC Chennai	Signing	23-Jan-2024 10:13 PM
democert147Sign	DemoCA2020, NIC Chennai	Signing	23-Jan-2024 10:13 PM
democert138Sign	DemoCA2020, NIC Chennai	Signing	23-Jan-2024 10:09 PM
democert146Sign	DemoCA2020, NIC Chennai	Signing	23-Jan-2024 10:13 PM
democert129Sign	DemoCA2020, NIC Chennai	Signing	22-Jan-2024 08:20 PM
democert130Sign	DemoCA2020, NIC Chennai	Signing	23-Jan-2024 10:08 PM
democert148Sign	DemoCA2020, NIC Chennai	Signing	23-Jan-2024 10:13 PM

Select Signing Certificate

Click OK button to enroll DSC

Once the DSC is mapped, success message of DSC enrolled successfully will be displayed on the screen.

### USER MANAGEMENT

**DSC Enrollment**

Login Id : bidder.paramount@gmail.com  
Roles : Tenderer

**Please go through the below points before registering the DSC card / e-Token:**



1. User needs to properly install drivers for the DSC smart card or USB Token in the system before clicking the DSC enrollment menu (Signing Certificate).
2. DSC once registered to the login cannot be removed or reassigned.
3. User can access the 'Information about DSC' tab on the Homepage of the application to view the DSC certificate issuing authorities.
4. This screen lists the signing certificate available in the inserted DSC card / e-token, user needs to select the relevant DSC to register.
5. DSC registered user only can perform any action in the application.

Please insert your e-Token to read your Digital Signature Certificate information.

 Refresh

Digital Certificate : Signing		
DSC Enrollment		
Certificate	Issued By	Expiry Date
democert159Sign	DemoCA20	23-Jan-2024 10:13 PM
democert132Sign	DemoCA20	23-Jan-2024 10:08 PM
democert145Sign	DemoCA20	23-Jan-2024 10:13 PM
democert158Sign	DemoCA2020, NIC Chennai Signing	23-Jan-2024 10:13 PM
democert128Sign	DemoCA2020, NIC Chennai Signing	21-Jan-2024 03:48 PM
democert150Sign	DemoCA2020, NIC Chennai Signing	23-Jan-2024 10:13 PM
democert133Sign	DemoCA2020, NIC Chennai Signing	23-Jan-2024 10:08 PM

i Message
 

DSC is enrolled successfully.

After DSC enrollment, system navigates to the bidder dashboard. Bidder has to confirm the mobile number and email address and then click Save button to save the details.

### DASHBOARD

Welcome Paramount Industry,

Roles : Tenderer

In order to enable International SMS alerts facility, the eProcurement Application requires all the users to update their Mobile Number along with the Country Code.

In addition, the users are also required to update their email address

This is a one-time updation only. The benefits for the users include receipt of mobile and email alerts to the events such as;

- User Enrollment / Registration
- Tender related events
- Bid submission events
- Block / Debarred Notification

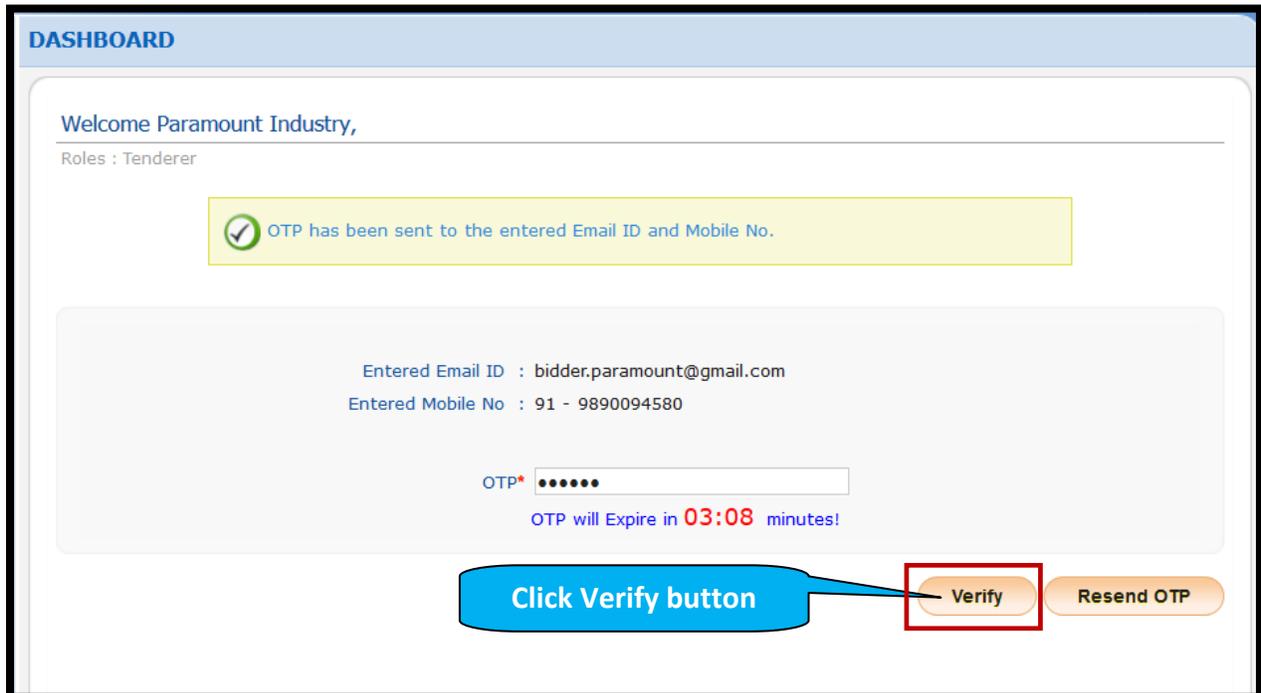
**Mobile Number: \***

**E-Mail Address: \***

By clicking on "Save" button, you would receive an OTP by SMS / e-mail on above number / e-mail within 10 seconds. If you have not received the messages on time, please recheck your details or contact help desk.

**Click Save button**

Provide OTP received through registered email and mobile number. Then click Verify button to verify the OTP.



**DASHBOARD**

Welcome Paramount Industry,  
Roles : Tenderer

✔ OTP has been sent to the entered Email ID and Mobile No.

Entered Email ID : bidder.paramount@gmail.com  
Entered Mobile No : 91 - 9890094580

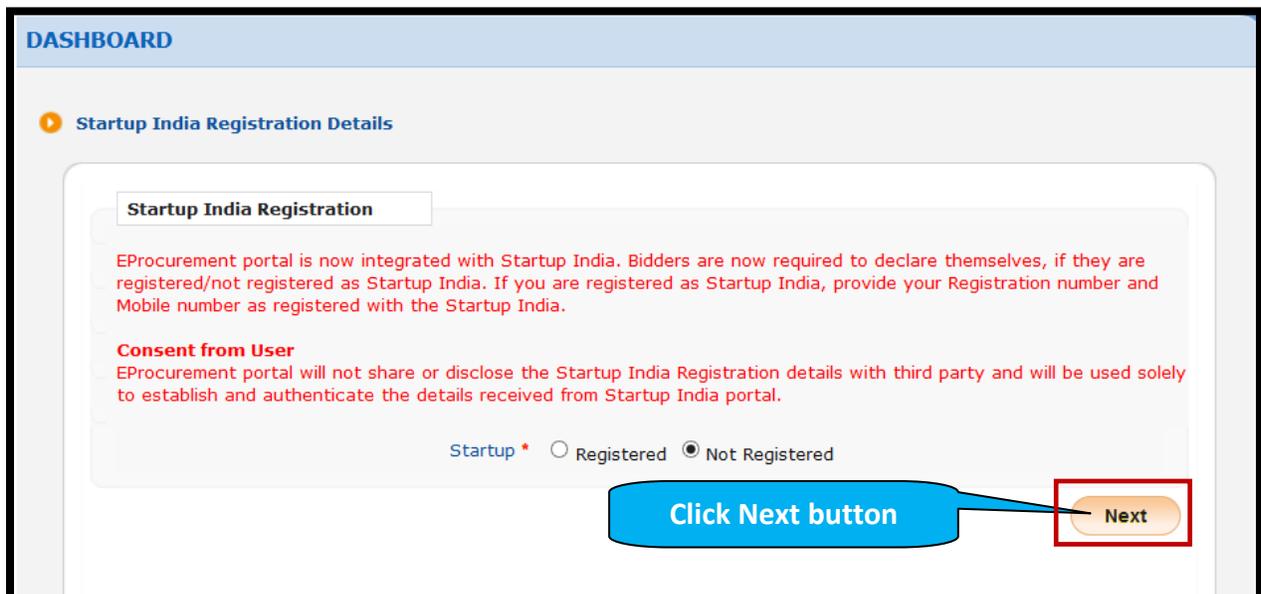
OTP\* : ●●●●●●

OTP will Expire in 03:08 minutes!

Click Verify button

Verify Resend OTP

Bidder has to provide Startup India registration details by selecting registered or not registered radio button and then click the Next button to proceed further process.



**DASHBOARD**

Startup India Registration Details

**Startup India Registration**

EProcurement portal is now integrated with Startup India. Bidders are now required to declare themselves, if they are registered/not registered as Startup India. If you are registered as Startup India, provide your Registration number and Mobile number as registered with the Startup India.

**Consent from User**  
EProcurement portal will not share or disclose the Startup India Registration details with third party and will be used solely to establish and authenticate the details received from Startup India portal.

Startup \*  Registered  Not Registered

Click Next button

Next

Once the DSC registration has been completed bidders dashboard with all left menus gets enabled.



\*\*\*END\*\*\*